



GAMING AND WAGERING COMMISSION: APPLICATION FEES AND CHARGES EFFECTIVE 1 JANUARY 2010

[EXTRACT FROM SCHEDULE 1 TO THE *GAMING AND WAGERING COMMISSION REGULATIONS 1988*]

APPROVAL OF PREMISES

Fee on application for *Approval of Premises* —

- **for a specific function (one playing date only)** \$20.00
- **for a permit of a continuing nature (up to 5 years)**..... \$70.00

BINGO

Fee for a permit to conduct *Bingo* —

- **for a single playing date** \$20.00
- **for a permit of a continuing nature (note exceeding 6 months)** \$30.00

Fee on the issue of a certificate relating to —

- *assisting in the conduct of bingo, for hire or reward* \$135.00

STANDARD LOTTERY

Fee for a permit to conduct a *Standard Lottery* —

- **for a permit valid up to 7 days**, where the total value of prizes or prize money:
 - does not exceed \$5,000 \$30.00
 - otherwise \$70.00
- **for a permit valid up to 3 months**, where the total retail value of prizes or prize money is:
 - not more than \$5,000 \$45.00
 - more than \$5000, but not more than \$50,000 \$100.00
 - more than \$50,000, but not more than \$100,000 \$190.00
 - more than \$100,000, but not more than \$200,000 \$390.00
 - more than \$200,000 \$650.00

CALCUTTA LOTTERY

Fee for a permit to conduct a standard lottery described as a *Calcutta* —

- **for a period of up to 7 days** \$70.00
- **for a period of up to 3 months** \$135.00

CONTINUING LOTTERY

Fee for a permit to conduct a *Continuing Lottery* —

- **for a permit of up to 7 days** \$15.00
- **for a permit valid up to 12 months**..... \$25.00

GAMING FUNCTION

For a permit to conduct *Gaming* —

- **for a single function, where gaming takes place on:**
 - 1 to 5 tables..... \$195.00
 - 6 to 10 tables..... \$320.00
 - more than 10 tables..... \$390.00
- **for a permit of a continuing nature (multiple dates), where gaming takes place on:**
 - 1 to 5 tables..... \$160.00
 - 6 to 10 tables..... \$290.00
 - more than 10 tables..... \$355.00

TWO-UP

Fee for a permit to conduct Two-up —

- **for a single function:**
 - by a country race club authorised..... **\$135.00**
 - otherwise..... **\$195.00**
- **of a continuing nature (multiple dates):**
 - by a country race club, per day authorised..... **\$105.00**
 - otherwise, per day authorised..... **\$160.00**

GAMING EQUIPMENT

Fee for a function permit for —

- **an Item of Gaming Equipment** **\$30.00**
- **a Class of Gaming Equipment** **\$55.00**

Fee for a permit of a continuing nature for —

- **an Item of Gaming Equipment** **\$55.00**
- **a Class of Gaming Equipment** **\$105.00**

VIDEO LOTTERY TERMINAL

Fee for a permit to operate a *Video Lottery Terminal*..... **\$30.00**

OPERATOR'S CERTIFICATE

Fee for an Operator's Certificate..... **\$215.00**

SUPPLIERS CERTIFICATES

Fee on an application for approval as a *Licensed Supplier* (under section 104B) **\$260.00**

- **the supply of continuing lottery tickets**

Application for an issue of a Certificate relating to (under section 88(5) —

- **the sale or supply of bingo and lottery tickets** **\$280.00**
- **the sale, supply, maintenance or repair of:**
 - tables and equipment used in table games..... **\$280.00**
 - electronic gaming machines **\$280.00**

Fee for approval of a person to operate, or remove money from, gaming equipment..... **\$25.00**

COPY/SEARCH FEES

- fee for a copy of an extract from the Register..... **\$14.00**
- fee for a search of the Register for an identified entry **\$7.50**



APPLICATION FOR A PERMIT TO OPERATE A VIDEO LOTTERY TERMINAL
GAMING AND WAGERING COMMISSION ACT 1987
(Section 88)

In completing this form the organisation specified below is applying to operate a Video Lottery Terminal and nominates the person below as permit holder. The permit holder must be 18 years or over **and a member of the Organisation.**

Please print neatly in **BLOCK LETTERS** with a *black* ball point pen only

Full Name of Organisation _____
Address _____
Postal Address _____ P/Code _____
Phone No _____

Permit Holder (Title & Full Name _____ DOB ____/____/____ <i>(The permit holder must be 18 years or over and a member of the organisation)</i>
Address _____
Tel: Daytime _____ After hours _____ Mobile _____
Permit will be posted to Organisation address

Funds from the Video Lottery Terminal will be used for:- _____ _____ (General funds or general administration costs not acceptable - specific use must be stated)
Is your organisation registered with Charitable Collections? Yes <input type="checkbox"/> No <input type="checkbox"/>

The Video Lottery Terminal will be Operated at:
Full Name of Premises _____
Address _____ P/Code _____
Are the Premises licensed under the Liquor Act Yes <input type="checkbox"/> No <input type="checkbox"/>
Liquor Licence Number _____
Location of VLT at the above premises (<i>example Saloon Bar</i>) _____
Sale to commence on _____ until _____ <i>(NOT EXCEEDING 12 MONTHS)</i>

PERMIT HOLDER'S DECLARATION (Title and Full Name)

I _____ nominated as permit holder for the conduct of Video Lottery Terminals on behalf of the above organisation, declare that I am a member of the above organisation and I have read and agree to abide by the terms and conditions associated with the permit.

Signature _____ Date _____

Video Lottery Terminal will be supplied by:

Full Name of Organisation _____

Address _____ P/Code _____

Serial Number of VLT _____ VLT Registration No: _____

VLT Game Software Description _____ VLT Ticket Cost _____

This Application on behalf of (*Full Name of Organisation*) _____

_____ is being conducted with my knowledge and approval

Signature of Office Bearer (*not permit holder*) _____

Position Held _____

Dated this _____ Day of _____ 20 _____

Where the Video Lottery Terminal is to be operated on licensed premises (Other than licensed clubs), the following should be completed by the Licensee/Approved Manager.

The _____ has my approval to operate

a VLT at _____

Hotel's Phone No _____ Licensee Name/Approved Manager _____

Signature of Licensee/Approved Manager _____

APPLICATION FEES

Application fees are prescribed in Schedule 1 to the *Gaming and Wagering Commission Regulations 1988*. Please refer to Schedule 1 for a list of all application fees and other charges.

A cheque to be made payable to the "**Gaming and Wagering Commission**" must be lodged at least **7 days prior to the commencement date** (Cash should not be sent through the mail).

OFFICE USE ONLY

Application \$ _____ Receipt No _____ Date ____/____/20 _____

Permit No. Issued _____ Signature _____ Date ____/____/20 _____



HOTEL/TAVERN BASED CLUBS ONLY
INFORMATION IN SUPPORT OF APPLICATION
GAMING AND WAGERING COMMISSION ACT 1987

Please print neatly in **BLOCK LETTERS** with a *black* ball point pen only

Name of Organisation _____
When Organisation Formed _____
Objects of Organisation _____

President or Chairman
Name _____
Address _____
Occupation _____
Tel: Daytime _____ After hours _____ Mobile _____

Secretary
Name _____
Address _____
Occupation _____
Tel: Daytime _____ After hours _____ Mobile _____

Treasurer
Name _____
Address _____
Occupation _____
Tel: Daytime _____ After hours _____ Mobile _____

NAMES AND ADDRESS OF OTHER MEMBERS OF THE MANAGEMENT COMMITTEE SHOULD BE DETAILED ON THE NEXT PART OF THIS FORM IN THE SPACE PROVIDED.

Name of Bank _____

Address of Bank _____

Types of Account _____

Names of persons authorised to operate account (at least two signatures)

Signature _____ Signature _____

Name and Qualification of Auditor

Name _____

Address _____

Qualifications _____

The following documents are submitted:

- (a) A certified copy of the constitution or rules governing the affairs of the organisation.
- (b) An audited copy of the last income and expenditure account and balance sheet.
- (c) Copy of Certificate of Incorporation.
- (d) Date of Annual General Meeting,

(Signature and office of person making the application)

Names and Addresses of the Management Committee

Licensee Employees/Directors

Please list all committee members that are employed by the licensee or involved in the licensee company



**PERMIT DETAIL CHANGE/TERMINATION FOR VIDEO LOTTERY
TERMINAL**

GAMING AND WAGERING COMMISSION ACT 1987

Please print neatly in **BLOCK LETTERS** with a *black* ball point pen only

FULL ORGANISATION NAME _____

VLT Permit Number _____ Date of Change _____

Supplier Name _____ Supplier Cert No _____

PERMIT CHANGE DETAILS
MACHINE REGISTRATION NUMBER _____
GAME CHANGE FROM _____ TO _____
SUPPLIER CHANGE FROM _____ TO _____
MACHINE LOCATION CHANGE (Not Premises) _____

OR

TERMINATION OF PERMIT
VL REGISTRATION NUMBER _____
PREMISES _____
ADDRESS _____

IF A TERMINATION THIS BOX MUST BE COMPLETED BY THE PERMIT HOLDER (Or an authorised person of the Organisation)	
VLT PERMIT NUMBER	VL _____
NAME AND POSITION HELD	_____
SIGNATURE	_____
Tel: Day _____	Mobile _____

OFFICE USE ONLY

VLT Register Updated on _____ by _____



TRANSFER OF OWNERSHIP OF VIDEO LOTTERY TERMINAL
GAMING AND WAGERING COMMISSION ACT 1987

OFFICE USE File No: _____
Video Lottery Terminal Registration Number _____
Serial Number of VLT _____
VLT Permit Number _____
Date of Transfer _____

Please print neatly in **BLOCK LETTERS** with a *black* ball point pen only

CURRENT OWNER DETAILS

Supplier Certificate Number _____
Supplier/Owner Operator Name _____
Full Address _____
_____ P/Code _____
Phone Numbers (Home) _____ (Work) _____

NOTE: THE FINANCIAL RETURN FOR THE CURRENT QUARTERLY PERIOD SHOULD BE LODGED BY THE NEW OWNER AT THE DUE DATE.

NEW OWNER DETAILS

Supplier Certificate Number _____
Supplier/Owner Operator Name _____
Full Address _____
_____ P/Code _____
Phone Numbers (Home) _____ (Work) _____

NOTE: THE NEW OWNER IS OBLIGATED TO COMPLETE A FINANCIAL RETURN FOR THE GAMING AND WAGERING COMMISSION FOR THE CURRENT QUARTERLY PERIOD AT THE DUE DATE.

Office use only

VLT Register Updated on _____ by _____



GENERAL CONDITIONS ATTACHED TO A VIDEO LOTTERY TERMINAL PERMIT

GAMING AND WAGERING COMMISSION ACT 1987
(Regulation 18AA)

- 1 The organisation to which the permit is issued must receive **at least 10 per cent of the gross proceeds** of the Video Lottery Terminal.
- 2 A copy of the permit shall be retained on the premises where the Video Lottery Terminal is located.
- 3 The permit holder shall ensure that:
 - (a) no person under the age of 18 years is allowed to play the Video Lottery Terminal;
 - (b) no person opens the Video Lottery Terminal unless that person is-
 - (i) the person having the management or control of the premises in which the Video Lottery Terminal is located and only for:
 - (a) emptying the cash box
 - (b) changing the audit roll
 - (c) changing the ticket roll;
 - (ii) the supplier of the Video Lottery Terminal, or a technician for repair or maintenance; or
 - (iii) an authorised officer of the Gaming and Wagering Commission;
 - (c) an approved log book is retained inside the Video Lottery Terminal in which details are recorded of-
 - (i) the reason the door was opened
 - (ii) exchange of seal numbers
 - (iii) the date and time the terminal was removed from, and returned to, service;
 - (d) no advertising of the Video Lottery Terminal is permitted other than on the premises in which the Video Lottery Terminal is located;
 - (e) the Video Lottery Terminal is not operated without the Gaming and Wagering Commission registration plate affixed to the Terminal;
 - (f) the Gaming and Wagering Commission is notified, in writing, if the registration plate is removed or defaced
 - (g) all accounting records in relation to the Video Lottery Terminal are retained for 3 years.
 - (h) the supplier or owner/operator of the Video Lottery Terminal, as the case may be, must lodge a financial return in the approved manner to the Gaming and Wagering Commission together with the required levy, being 3.25 per cent of the gross proceeds of the Video Lottery Terminal, within 15 days after the end of each month;

- (i) no person other than a person approved by the Gaming and Wagering Commission -
 - (i) breaks the Gaming and Wagering Commission seal;
 - (ii) removes, replaces or in any way affects or interferes with the operation of the Terminal cabinet or anything within the Terminal cabinet;
 - (iii) removes or interferes with any secure device associated with the Terminal;
 - (iv) interferes with any information stored by the Terminal;
 - (v) removes alters or interferes with the Gaming and Wagering Commission registration plate affixed to the Terminal.

- (j) The permit holder shall furnish the Gaming and Wagering Commission with all such information (including copies of documents) relating to the subject of the permit including but not limited to information relating to the disbursement of moneys (particularly the purpose or purposes to which they were applied) constituting the gross receipts from the gaming or lottery the subject of the permit as the Gaming and Wagering Commission may from time to time require.

In these conditions:

"supplier" means a person approved by the Gaming and Wagering Commission to sell or supply Video Lottery Terminals .

"technician" means a person approved by the Gaming and Wagering Commission to service and maintain Video Lottery Terminals.

"owner/operator" means a person approved by the Gaming and Wagering Commission to own and operate a Video Lottery Terminal.

DIRECTOR LICENSING
Department of Racing, Gaming & Liquor